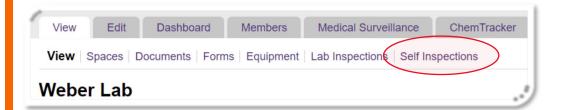
The Facts:



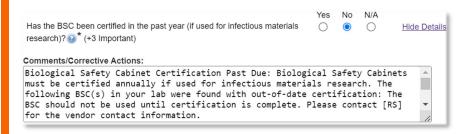
On How to Perform a Lab Self-Inspection

*PI's should ensure that "Perform a Self-Inspection" is checked for all necessary members.

- 1. On the left side of the SciShield home screen, select your lab and click "View Lab Profile."
- 2. In the "View" tab, click "Self Inspections."



- Click "Add a new Self Inspection," located above the inspection log.
- 4. Using the drop-down menu, click the inspection type.
 - i.e. most labs will use "annual lab safety inspection."
- 5. Make sure the spaces you want to inspect are checked.
- 6. Go through the inspection.
 - Selecting "No" will generate an automatic corrective action, and space for added comments and pictures.



Inspection Date: 02/02/2024
Inspection Type: *
Choose
Please select the type of inspection that will be performed.
Inspected Groups
Please select the groups that you are inspecting.
weber group
Select All
✓ Clemson Centre - 104
✓ 102 P N CALHOUN COURTS - 100
Lookup
Add
Inspect

- 7. Select "Save" and it will generate a self-inspection report.
- 8. If you wish to email your findings to other lab members, click the envelope in the top right corner of the screen.

Self-Inspection 04/18/2022 Inspected Lab: Weber Lab Groups/Spaces: Clemson Centre - 1111 Findings: None